

BALLINA PLAYERS INC.

MINUTES MANAGEMENT COMMITTEE MEETING

Tuesday 6th December, 2016

Meeting opened: 6.06pm

PRESENT: W Binney, P Harding, S Belsham, L Gale, M Sheehan, G Marsh

APOLOGIES: J Sheehan

Matters For Discussion:

1. Treasurer's Report: Balance \$92 699.17 Seconded L gale Warwick raised the question of Geoff if the operating costs over a year could be calculated and apportioned per performance, so that the final profit/loss statement would reflect covering these costs. Committee decided to attempt to do that over the next year.
2. CARRIED OVER-progress on nominations for awards (Jaime)-Jaime was unable to do this, but would do so over the next few days to Committee. Sue suggested that we produce a fancy flyer to advertise these nominations, which will be sent to members, and committee to elect and announce on the Annual Dinner night on 11th March. Committee decided on an entry price of \$20 per person.
3. CARRIED OVER-Warwick to report on table seating on the flat-Warwick will organise a day for committee to look at putting 12 small tables on the flat, instead of the current 8 large tables, each having 6 seats facing the stage, and also to replace the 4 large tables of 8 behind the rail with smaller tables of 6. The number of seats would be maintained at 142. The issue seems to be patrons unable to sit facing the stage.
4. CARRIED OVER-Geoff to report on Just Funkin feelings about selling tickets all year-decision to be made on whether we make tickets available for the whole year, and dates formulated. Just Funkin were happy to do this. Committee felt that the current situation of Subscribers having a week, Cast & Crew having a week then General Public was working well and that there was no compelling reason to change. Mike suggested that it would not increase our audiences.
5. CARRIED OVER- Mike & Geoff to look at new rules and whether constitution needs changing-with new Fair Trading rules allowing different systems to operate, Mike & Geoff felt that changes to our Constitution were required-Geoff to organise for our AGM
6. CARRIED OVER-new keyboard-purchased and in use for Whorehouse, the new machine is working very well.
7. CARRIED OVER-Play for March 2018 decision-Committee decided to approve A Few Good Men for March 2018, directed by Mike Sheehan
8. Do we have Charity Nights for The Marvelous Wonderettes?-with 3 running weeks, Committee decided that if we had enough Charities willing, then we would consider applications. Committee also decided to increase the fee to \$1350 for Charity Nights.
9. Cleaner's Contract-Lyn-Loss of days & complaints from current cleaner whose contract expires in March 2017. Current contract is \$50/hr averaged out

- to \$440/fortnight. New contract to make clear that during a performance period, cleaner must finish by 2 hours before curtain.
10. Need for more Bar Staff-Lyn presented a list of current bar staff, only 6 of which were available for musicals as all others were usually involved onstage or behind-situation is getting very demanding for current people with RSA-another course to be organised
 11. Car parked at delivery door-Warwick-new signage required-no-one to park in the area in front of skip at any time to encourage non-use through performance times-also, a sign to be put at entry of bar from the kitchen saying no access, and a new door to be put in which is to be closed during times of use. Warwick to investigate a new door being put in
 12. Cooler-Warwick to investigate purchase of Stubbie coolers for beer and soft drink with our logo and report at next meeting.
 13. Notice re entry to bar-Warwick-See item 11
 14. Instructions to Kitchen Staff-Mike-some new kitchen staff not reading instructions and leaving urn on-Duty Manager role to include checking on this. Also, Warwick spoke about need for cast to be more considerate of FOH staff and Production Managers to emphasise that cast can organise food in the foyer after a show AND clean it up.
 15. Ideas for selling more programs-Jaime-Warwick spoke about a system to sell more programs-a prize to be offered for a purchase of a program with a lucky winner to be given a bottle of wine-Committee in general agreement. Warwick also suggested changing our pricing on raffles from \$2 each and 3 for \$5, to 3 for \$2 and 10 for \$5, Committee approved.

General Business

- Nominations to secretary for AGM elections date-7pm January 24 2017, at which time Committee will meet and randomly draw order of people on ballot, if required
- Next Meeting-Tuesday January 24 at 7pm.
- Peter reported that our Grant application was unsuccessful, and he has requested feedback on the reasons.
- New Members-Geoff-Riley Egan-Venables (Jr) and Belle-Rose Webster (Jr)
- Peter reported that the motor bike used in SUPA's JOSEPH in Canberra is available for use
- Warwick reported that after discussion with Paul (Set) and Fran (Director of Blithe Spirit), that the season would finish with a 2pm matinee and an 8pm show on Sat 1st April, Bump out would be on Sunday 2nd and Southern Cross would come in on Monday 3rd April for their week of performance-Secretary has advised Southern Cross.

There being no further business the meeting closed at: 7.43pm