

BALLINA PLAYERS INC.

Minutes MANAGEMENT COMMITTEE MEETING

24th January 2017

Meeting opened: 7pm

PRESENT: L Gale, G Marsh, W Binney, J Sheehan, M Sheehan, P Harding

APOLOGIES: S Belsham

Matters For Discussion:

1. Treasurer's Report: (see below, including Whorehouse details) balance \$106 741.69 with approx \$2-3000 still to be deducted for Shrek expenses. Moved Geoff, seconded Lyn
2. Nominations- President Warwick, Vice-President Lyn, Treasurer Geoff, Secretary Mike, Committee Members Sue, Peter & Jaime. There being no more nominations for Committee, these members are hereby elected and there will be no need for voting at the AGM.
3. CARRIED OVER-progress on nominations for awards-circulated to Committee, a meeting dedicated to the Annual Celebration will be held by Committee on Monday 30th January at 6pm at the theatre.
4. CARRIED OVER-Warwick to report on 12 small tables on the flat-not done yet-committee to meet with Harry and any other interested parties on Sat 4th Feb at 8.30am
5. CARRIED OVER-Geoff constitution changes-Committee agreed that these need voting on at the AGM-Geoff to get documents to Mike who will put on web and send a link to members to view before the AGM
6. CARRIED OVER-Rsa course-see #17 below
7. CARRIED OVER-Warwick to report on purchase of Stubbie Coolers-his contact has been on holidays, Warwick to report at next meeting.
8. CARRIED OVER-Grant application feedback (Peter)-Peter is attending a conference and will report at the next meeting-
9. Sue Awards Night suggestions (Mike)-see item #3, to be discussed on Mon 4 Feb
10. Little Mermaid dates (Sue)- could go 19th to 28th as school resumes 30th January-Lyn reported that some families from Shrek are taking holidays for a week before school returns-Committee felt that dates should stay as 12-21st Jan 2018-Paul to be contacted to suggest putting Poppins forward a week if he needed more time
11. Cuts to a Play-Sue suggests that any cuts made to a play by a director need to be approved by Committee-Judee reported to Mike that cuts have been made by Fran in Blithe Spirit, viz smoking references and longer speeches (which have been recommended in the License)-Committee had no problem with this as protocol had been followed with PM contacting Committee-adjustments were approved.
12. Open Day (Peter)-suggested another Open Day to encourage more experience into the theatre-Committee to organise and advertise for an Open Day on Sat 18 March-Secretary to contact Wendy for a possible article and photo of

- past/future productions and advertising on Paradise FM, Jaime to organise FB sponsored Ad, Mike to organise emails to our email lists.
13. Advertising Ballina Players (not a particular show) and need for expertise and members (Peter)-See #12
 14. Issue with Urn (Peter)-Peter was concerned with a possible accident in removing the Coffee plate out of the Urn-Assured by Lyn & Warwick that it is safe and there is no other way.
 15. Committee confirmed that it will proceed with the full version of Little Mermaid NOT Little Mermaid Jr
 16. New Vacuum for Wardrobe (Lyn)-Lyn is currently using a backpack vacuum that is worse for wear-Committee approved a Dyson cordless at \$449
 17. Person in charge of bar when Licensee is absent (Lyn)-Warwick brought to the attention of Committee that the demands of the shows on his time and the few members who fully understand the bar and kitchen processes (urn, dishwasher, etc)-Duty Manager (ie Committee) need an RSA, need to be trained in many matters concerning the bar and kitchen-situations have arisen through Shrek which illustrate that there are problems with the lack of widespread knowledge, and there is a need on Duty Manager responsibilities. After AGM, committee to meet and work thee details out-Warwick to contact Karen Perris-Committee also decided to instruct Malcolm to inform prospective Front Of House staff that they will be expected to do 2 slots (obviously on different performances)

General Business

- Next Meeting-AGM is 21st Feb-when will committee meet before then-6pm on Tues 21st February
- Dean Doyle idea for a Ballina Players women's choir-Committee thought that this was a good idea-After the AGM, committee to meet with Dean and work out details.
- New Member-Elisabeth Lawler-Mehl
- Small banners-Mike brought up the problem of what to do with 3 narrow banners that Council will not allow-suggestions were to contact Lismore Council, or possibly hang from awning which could help advertise if a show is sold out
- Geoff raised the problem of the public or locals using our bins and the resulting smell when bin is not emptied for months-Mike suggested padlocks on them as we do for the recycling bins-Committee decided to build a gate, and block off the other end, to block off access to bins at a cost of \$943
- Secretary letter to members re Dean music lessons-Mike raised the issue of whether this was ok-Committee approved the use of the member database to advertise things that could be seen to benefit the members in light of one of our aims (to encourage performance talent)
- Sue birthday party at theatre-8th April-Sue wishes to hire the theatre for her birthday party-Committee approved at a cost of \$110, access being from 4pm when Family History finishes.
- Discussion of the theatre cleans for Annette for double performance on Sat 1st April, then after Blithe Spirit bump out on Sun 2nd April, then again after Southern Cross finishes on Friday 7th April.
- Lyn has received 6 applications for Charities for 2017 (Scope, Ballina Refugees, LH Evening View Club, Marine Rescue, Seabird Rescue, Red

Cross)-Committee approved Lyn to allocate these after consulting with 2 who have similar drawing audience)

There being no further business the meeting closed at: 8.34pm